

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
APRIL 27, 2010 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

| | |
|-----------------------------------|---|
| J. Neil Campbell, President | <i>(Operations Committee)</i> |
| Richard M. Ritter, Vice President | <i>(Finance Committee)</i> |
| Diane M. Brownfield | <i>(Education & Community & Student Relations Committees)</i> |
| Joseph E. Dunn, Jr. | <i>(Finance Committee)</i> |
| Donald R. Holt, Jr. | <i>(Finance Committee)</i> |
| Paul L. Johnson | <i>(Operations Committee)</i> |
| Laurie C. Knecht | <i>(Operations Committee)</i> |
| Robert M. Knecht | <i>(Education & Community & Student Relations Committees)</i> |
| Dr. Tonya T. Taylor | <i>(Education & Community & Student Relations Committees)</i> |

Student Representatives:

Nicholas Sikoutris, Senior Class Representative
Kelsey McKee, Junior Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 23, 2010 School Board meeting subject to any addition, deletions, modifications or clarifications. (Enclosure)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

A Budget Retreat was held on Tuesday, March 30, 2010 from 5:00 to 7:45 p.m.
An Executive Session will be held on Tuesday, April 27th at 6:00 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

IMPORTANT DATES

| Date | Time | Meetings | Place |
|--------------|-------------|------------------------|------------------------|
| May 11, 2010 | 6:00 PM | All Committee Meetings | 9/10 Center Auditorium |
| May 23, 2010 | 7:00 PM | School Board Meeting | 9/10 Center Auditorium |

BOARD PRESIDENT’S REPORT

Presentation by the East Fallowfield Elementary School, Dr. Marie Walker, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (Donald Holt, Chair)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending March 31, 2010:

| Fund | Paid |
|--------------------------------------|------------------------|
| General Fund – 10 | \$ 6,996,484.67 |
| Capital Reserve Fund – 22 | 0.00 |
| Athletic Fund – 29 | 11,152.68 |
| Capital Projects Fund 32 / 2007 GOB | 0.00 |
| Capital Projects Fund 33 / 2009A GOB | 2,175,130.71 |
| Food Service – 51 | 101,850.97 |
| Trust Fund – 71 | 2,175.00 |
| Student Activities Fund – 81 | 30,930.08 |
| Agency Fund – 89 | 5,966.70 |
| TOTAL | \$ 9,323,690.81 |

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending March 31, 2010.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for March 31, 2010 in the amount of \$412,398.20.

D. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending March 31, 2010.

E. **Archdiocese of Philadelphia Rollback Tax Settlement**

RECOMMENDED MOTION: That the Board of School Directors approves the rollback tax settlement agreement with the Archdiocese of Philadelphia as proposed by the Solicitor.

F. **Student Parking Fees 2010-2011**

RECOMMEND MOTION: That the Board of School Directors approves the student parking fee at the Campus for the 2010-2011 school year in the amount of \$80.00.

G. **Chester County Intermediate Unit 2010-2011 Core Services Budget Adoption**

RECOMMEND MOTION: That the Board of School Directors approves the 2010-2011 Chester County Intermediate Unit Core Services Budget in the amount of \$17,192,748 (4.6% increase); CASD’s contribution will be \$50,535 (same as 2009-10).

- H. Chester County Intermediate 2010-2011 Occupational Education Budget Adoption**
RECOMMEND MOTION: That the Board of School Directors approves the 2010-2011 Chester County Intermediate Occupational Education Budget in the amount of \$22,239,178 (2.1% increase in existing operations, 8.2% increase when adding in the debt service for Technical College H.S. - Brandywine); CASD's contribution will be \$2,286,028 (11.4% increase because of increased enrollment for CASD).
- I. Mandate Waivers To Increase Quoting and Bidding Thresholds**
RECOMMENDED MOTION: That the Board of School Directors approves the applications for mandate waivers to increase the threshold for obtaining quotes for purchases from four thousand (\$4,000) dollars to six thousand one hundred (\$6,100) dollars and to increase the threshold for bidding for purchases from ten thousand (\$10,000) dollars to fifteen thousand three hundred (\$15,300) dollars.
- J. 2010-2011 Football/Sports Accident & Voluntary Student Accident Insurance**
RECOMMEND MOTION: That the Board of School Directors approves the purchase of football/sports accident and voluntary student accident insurance from American Management Advisors with the following rates for the 2010-2011 school year: Football/Sports Total: Ten thousand five hundred twenty three (\$10,523) dollars (nine thousand three hundred [9,300] dollars Base Premium, one thousand two hundred twenty three [1,223] dollars Catastrophic) and Voluntary Plan (K-12): School Hours – Twenty-four (\$24) dollars, and twenty-four (24) hour coverage – Eighty-five (\$85) dollars.
- K. General Obligation Bonds, Series of 2010 Resolution**
RECOMMENDED MOTION: That the Board of School Directors adopts the resolution authorizing and directing issuance of the School District's General Obligation Bonds, Series of 2010 in the principal amount of forty nine million seven hundred thousand (\$49,700,000) dollars, the proceeds to be applied for and toward the completion of new construction of the North and South Brandywine Middle Schools, authorizing and directing officials of the School District together with the solicitor, financial advisor, and bond counsel heretofore appointed by the School District to do and to take certain action necessary preparatory to and in furtherance of the issuance of such debt, and rescinding prior inconsistent resolutions.
- L. Lease Agreement Between CASD and the Chester County I. U. 24**
RECOMMENDED MOTION: That the Board of School Directors approves the lease agreement between Coatesville Area School District and Chester County Intermediate Unit No. 24 providing for the lease of the Gordon School to the Intermediate Unit. (*Enclosure*)
- M. Parking Lot License Between CASD and New Life In Christ Fellowship**
RECOMMENDED MOTION: That the Board of School Directors approves the license between Coatesville Area School District and New Life In Christ Fellowship providing for the lease of the parking lot between Lincoln Highway and Harmony Street at the cost of seventy-five hundred (\$7,500) dollars. The lot will be utilized by the additional personnel housed at Benner Education Center when closing the Gordon Education Center.

- N. Summer Hours and Limited Building Utilization**
RECOMMENDED MOTION: That the Board of School Directors approves changing to four (4) ten-hour (10) days with all buildings closed on Fridays during the summer and to restrict summer school usage to two (2) elementary buildings (Rainbow and Reeceville) and one (1) secondary building (9/10 Center). The reason for this action is to save energy, estimated to be approximately sixty-seven thousand (\$67,000) dollars.
- O. Resolution Regarding The PA School Employees' Retirement System (PSERS)**
RECOMMENDED MOTION: That the Board of School Directors adopts the attached resolution regarding the Pennsylvania School Employees' Retirement System (PSERS) and its impending 2012-13 contribution rate spike.
- P. 2010-2011 General Fund Budget**
RECOMMENDED MOTION: That the Board of School Directors tentatively adopts the 2010-2011 General Fund Budget in the amount of one hundred forty six million four hundred fifty nine thousand nine hundred twenty four (\$146,459,924) dollars with the current real estate tax millage set at twenty eight and forty-nine hundredth (28.49) mills.
- Q. Tax Assessment Appeal**
RECOMMENDED MOTION: That the Board of School Directors approves the tax assessment appeal settlement as proposed by the Solicitor. (*Enclosure*)
- R. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. ADMINISTRATION
 - b. CATA
 - 1) Brennan, Susan, Reading Specialist for the Reeceville Elementary School. Letter Dated: 4/8/10. Reason: Retirement, 18 years of service. Effective: 8/27/10.
 - 2) Gardiner, Leslie, Art Teacher for the Reeceville Elementary School. Letter Dated: 4/5/10. Reason: Retirement, 24 years of service. Effective: 6/16/10.
 - c. CATSS
 - 1) Klisiewicz, Matthew, Technology Associate for the East Fallowfield Elementary School and Gordon Education Center. Letter Dated: 3/24/10. Reason: Personal. Effective: 4/7/10.
 - 2) Westerfield, Joan, 7.0 Hour Instructional Aide for the Coatesville Area Alternative Education Program. Letter Dated: 4/14/10. Reason: Retirement, 19 years of service. Effective: 6/30/10.

d. FEDERATION

e. EXTRA DUTY

- 1) Mallozzi, Shelly, EAP Intervention Tutor for the Caln Elementary School. Letter Dated: 3/12/10. Reason: Personal. Effective: 3/16/10.
- 2) Neff, Carolyn, Girls' 9th Grade Field Hockey Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 3/1/10. Reason: Personal. Effective: 3/1/10.
- 3) Poskitt, Susan, K-12 Nurse Coordinator for the Coatesville Area School District. Letter Dated: 3/31/10. Reason: Personal. Effective: 6/30/10.
- 4) Werts, Jennifer, Girls' Head Volleyball Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 3/16/10. Reason: Personal. Effective: 3/16/10.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) London, Marsha, 6.5 Hour Special Education Instructional Aide for the Gordon Education Center. Posted: 10/13/09 (Frazier). Salary: \$12.50/hr. Effective: 3/25/10. SP4: Approved.
- 2) Marlow, Kieraah, 6.5 Hour Special Education Classroom Aide for the Gordon Education Center. Posted: 12/8/09 (Kallie). Salary: \$12.50/hr. Effective: 3/29/10. SP4: Pending.
- 3) Mickens, Malcom, Technology Associate for the East Fallowfield Elementary School and Gordon Education Center. Posted: 3/29/10 (Klisiewicz). Salary: \$15.00/hr. Effective: 4/28/10. SP4: Approved.
- 4) Talawally, Fatumata, 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 11/18/09 (Houck). Salary: \$9.50/hr. Effective: 4/28/10. SP4: Approved.
- 5) Vincent, Margaret S., 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 4/8/10 (Easterday). Salary: \$9.50/hr. Effective: 4/28/10. SP4: Approved.

d. EXTRA DUTY

- 1) Lee, Henry, Girls' Assistant Lacrosse Coach for the Coatesville Area Senior High School CAMPUS. Posted: 3/8/10 (Pinnix). Salary: \$1,911.00. Effective: 2009 – 2010 School Year. SP4: Approved.
- 2) Sweigart, William, 8th Grade Football Coach for the North Brandywine Middle School. Posted: 11/16/09 (Auberzinsky). Salary: \$2,555.00. Effective: 2010 - 2011 School Year. SP4: Staff.
- 3) Teel, Quincy, Co-7th Grade Football Coach for the North Brandywine Middle School. Posted: 11/16/09 (McClure). Salary: \$1,022.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 4) Warner, David, Co-7th Grade Football Coach for the North Brandywine Middle School. Posted: 11/16/09 (McClure). Salary: \$1,022.00. Effective: 2010 – 2011 School Year. SP4: Staff.

3. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. EXTRA DUTY

- 1) Stukes, Jeannette, Tutor/Family Liaison for the Coatesville Area High School. CAMPUS. Posted: 3/4/10 (New). Salary: \$24.00/hr. Effective: 3/25/10. SP4: Staff.

4. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. NON-CERTIFIED

- 1) Stefanski, Kimberly, Community Relations Coordinator for the Coatesville Area School District. Letter Dated: 3/29/10. Reason: Medical Leave of Absence. Effective: 6/23/10 – 9/3/10.

c. CATA

- 1) Daily, Christine Connolly, Global Studies Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 4/8/10. Reason: FMLA/Childrearing Leave. Effective: 6/1/10 – 6/9/11.
- 2) Massaro, Susan, Kindergarten Teacher for the East Fallowfield Elementary School. Letter Dated: 4/9/10. Reason: FMLA. Effective: 4/26/10 – 5/21/10.

- 3) Matos, Palmira, ESL Teacher for the Scott Middle School. Letter Dated: 3/11/10. Reason: Extended Medical leave of Absence. Effective: 4/16/10 – 6/16/10.
- 4) Sheehan, Patrick, Business Education Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 3/18/10. Reason: FMLA. Effective: 4/28/10 – 5/5/10.

d. CATSS

- 1) Hanson, Cheryle, 6.5 Hour Instructional Aide for the East Fallowfield Elementary School. Letter Dated: 4/11/10. Reason: FMLA. Effective: 3/23/10 – 6/15/10.
- 2) Kruse, Joyce, Library Secretary for the Caln Elementary School. Letter Dated: 3/18/10. Reason: Unpaid Personal Leave of Absence. Effective: 8/30/10 – 12/22/10.
- 3) Stewart, Bonnie, 6.5 Hour Special Education Classroom Aide for the South Brandywine Middle School. Letter Dated: 3/29/10. Reason: FMLA. Effective: 3/22/10 – 5/4/10.
- 4) Washington, Sylvia, 6.5 hour Special Education Aide for the Friendship Elementary School. Letter Dated: 4/12/10. Reason: Medical Leave of Absence. Effective: 4/12/10 – 5/21/10.
- 5) Welpe, Elena, 2 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 3/11/10. Reason: Unpaid Leave of Absence. Effective: 2/22/10 – 3/12/10.

e. FEDERATION

- 1) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 4/7/10. Reason: Extended Medical Leave of Absence. Effective: 3/8/10 – 4/14/10.
- 2) Jones, Rita, Custodian for the Coatesville Area Senior High School. Letter Dated: 3/30/10. Reason: Extended Medical Leave of Absence. Effective: 4/1/10 – 4/30/10.
- 3) Melchor, Dana, Custodian for the Scott Middle School. Letter Dated: 3/11/10. Reason: Extended Medical Leave of Absence. Effective: 3/2/10 – 3/19/10.
- 4) Purnell, Maurice, Custodian for the East Fallowfield Elementary School. Letter Dated: 4/6/10. Reason: FMLA. Effective: 3/23/10 – 4/23/10.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Washington, Sylvia, move from 6.5 Hour Special Education One-On-One Aide for the Reeceville Elementary School to 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School (Assigned New Student). Effective: 3/30/10.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) McCain, Eric, move from Substitute Cafeteria/Playground Aide for the Friendship Elementary School to 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 10/13/09 (Talawally). Salary: \$9.50/hr. Effective: 4/28/10.
- 2) Mc Donald, Gail, move from Substitute Classroom Aide for the Coatesville Area School District to 5.0 Hour Clerical Aide for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 1/27/10 (McElroy). Salary: \$10.50/hr. Effective: 4/28/10.
- 3) Norman, Michele, move from Substitute Cafeteria/Playground Aide for the Coatesville Area School District to 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 3/16/10 (Woodward). Salary: \$9.50/hr. Effective: 4/28/10.

b. FEDERATION

- 1) Lee, Jason, move from Substitute Custodian for the Coatesville Area School District to Custodian for the South Brandywine Middle School. Posted: 3/1/10 (Horsey). Salary: \$17.65/hr./\$17.85 after probationary period. Effective: 4/28/10.

3. EDUCATION COMMITTEE (Diane Brownfield, Chair)

4. OPERATIONS COMMITTEE (Laurie Knecht, Chair)

A. Routing Efficiency Study

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Tyler Technologies to provide consulting, technical, and advisory services to the District to examine potential changes to its bus runs and fleet schedule in an effort to improve the overall efficiency of its transportation operations. Tyler Technologies estimates that this project will take a maximum of fifteen (15) eight-hour days, for a cost not to exceed eighteen thousand (\$18,000) dollars. It should be remembered that the cost of one run per day is approximately forty-eight thousand (\$48,000) dollars.

- B. Historical Marker For The Gardner-Beale House**
RECOMMENDED MOTION: That the Board of School Directors permits the Caln Township Historical Commission to install an identifying marker for the Gardner-Beale House on a post in the yard near the house.
- C. Change Order No. 001 at the Coatesville Area Senior High School**
RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. 001 with Lechmanik, Inc. (Site Contractor) at the Coatesville Area Senior High School to extend the completion date to June 30, 2010.

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert Knecht, Chair)

- A. Review of Revised Policy #237 – Electronic Devices – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the second reading of Revised Policy #237, Electronic Devices. (*Enclosure*)
- B. Review of Revised Policy #815 – Acceptable Use of the Internet – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the second reading of Revised Policy #815, Acceptable Use of the Internet. (*Enclosure*)
- C. Uniform Dress Code at Friendship Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the discontinuation of the uniform dress code at the Friendship Elementary School effective the 2010-2011 school year.
- D. CASH - The 28th Annual National Academic Championship Trip in Arlington, Virginia, June 3 – June 6, 2010**
RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Academic Team Trip to the 28th Annual National Academic Championship in VA., June 3–June 6, 2010.
- E. North Brandywine Middle School Color Guard Trip to Wildwood, New Jersey, April 30 – May 2, 2010**
RECOMMENDED MOTION: That the Board of School Directors approves the North Brandywine Middle School Color Guard trip to attend the Tournament of Band Championship Competition in Wildwood, NJ., April 30 – May 2, 2010.
- F. Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

| <u>Student #</u> | <u>Actions</u> |
|------------------|---|
| 10DH22 | Instruction in the home for the balance of 3 rd marking period. Student must comply with conditions of Student Discipline Committee Behavioral Contract. |
| 10DH23 | Instruction in the home for the balance of the 2009-2010 school year. |
| 10DH24 | Instruction in the home for the balance of the 2009-2010 school year. |

| | |
|--------|--|
| 10DH25 | Instruction in the home until April 20, 2010. |
| 10DH26 | 14 day expulsion and Student Discipline Committee Behavioral Contract. |
| 10DH27 | Referred to the Gordon Education Center. |
| 10DH28 | 30 day expulsion. |
| 10DH29 | Referred to the Gordon Education Center. |
| 10DH30 | 30 day expulsion and Student Discipline Committee Behavioral Contract. |
| 10DH31 | 30 day expulsion |
| 10DH32 | 30 day expulsion |

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

"A notice of this public meeting was advertised in the Daily Local Newspaper on December 27th & 30th, 2009 and January 1, 2010. Copies of committee minutes will be maintained in the Office of the Board Secretary."